



## Notice

Our college is going to organize a Free Training Courses on Tally & GST with collaboration of LA MARTINIÈRE SEOMP SOCIETY AND Tech Mahindra Foundation.

The details of course:

Date :28.03.2022

### Tally and GST:-

#### • **Course Content of Tally & GST:**

- a. Basics
  - i. Accounting Management in Tally.
  - ii. Inventory Management in Tally.
- b. Taxation
  - i. GST in Tally.
  - ii. TDS in Tally.
- c. **Basic IT**
  - i. Microsoft Word
  - ii. Microsoft Excel
    1. Basic Part of Excel
    2. Advance Excel
  - iii. Microsoft Powerpoint
- d. **Communicative English**
  - i. Spoken English,
  - ii. Sentence Construction (Grammar),
  - iii. Workplace Readiness,
  - iv. Interview preparation.

• **Duration:** Four months

• **Age:** 18 to 25 years

• **Eligibility:** *Graduate with commerce background.*

• **Course Free:** Nil ( *But only Rs.1062 require to pay at the of final examination*)

✓ After completion of courses each student will get two certificate one from Tally Academy and another from Tech Mahindra.

✓ Placement Assistant will be provided by LA MARTINIÈRE SEOMP SOCIETY.

✓ Interested candidates are requesting to fill up the following form within 4 Pm of 30.03.2022.

### **Link for registration:**

<https://docs.google.com/forms/d/e/1FAIpQLSclXtRm85gCdtu-F3xLdJNmZAv110hB7m3MafqIUfPukfURVg/viewform?vc=0&c=0&w=1&fir=0>

### **WEBINAR will be held on 30/03/2022 (Wednesday) at 4.00 PM.**

To join the meeting on Google Meet, click this link:

<https://meet.google.com/vxi-tdvn-amb>

**Dr. Susanta Kanrar**

**(Convener Career Counselling Cell)**